

HFAC MEETING MINUTES

September 11, 2002

Billings, MT

A. ROLL CALL

B. APPROVAL OF MINUTES from 4/13/02 – Approved as amended

- Diane Stewart requested Darrell LaRoche make changes in the meeting minutes to reflect proper agency affiliation
- In item 4, change “metric” to “metric”

C. OLD BUSINESS

Action Item 02-B-003 OMB

Action Item 02-B-004 Ken Harper to follow up at the next meeting

- 1) Indoor Air Quality – Paul Fardig distributed Radon Handout for comment. Many comments received regarding effectiveness in cold climates.

Action Item 02-C-001: Define continuous air changes/hour per ASHRAE standards for Radon Mitigation. Send comment regarding the handout to Paul Fardig and Merritt Lake NLT September 25, 2002.

- 2) Webpage - Ken Harper is the administrator. Webpage is 508 compliant. Allen Bollinger is the Webmaster. Ken Harper will post minutes to the website.

- 3) Metric – **Action Item 02-C-002: Paul Fardig will route metric document to ES for comment and recommendation.**

- 4) Historic Preservation Act – HPA presentation arranged to educate facilities managers on the issue. Discussion regarding inventory of Federal facilities and management plan for section 106. Discussion regarding what different Areas are doing to address issues and which Tribal Historic Preservation Officers (THPO) are recognized Nationally.

Action Item 02-C-003: Dale Mossefin will send out web address of recognized THPOs.

Action Item 02-C-004: Paul Fardig will check on the authority for Agency Determination (Secretary Thompson) and Delegations of Authority (If in NEPA, is it delegated to Areas?)

- 5) LEEDS Certification – System developed to rate a building’s “green” leadership in energy/environmental design. Diane Stewart attended training and distributed handouts for comment and consideration.

Action Item 02-C-005: Diane Stewart will distribute information to Areas. Return comments to Ms. Stewart by October 11, 2002 regarding if HFAC should develop a work group to explore items IHS could incorporate into design standards for new projects.

D. NEW BUSINESS

- (1) Emergency Generator Criteria - **Action Item 02-C-006: Form a workgroup to review existing policy and recommend changes.**

Workgroup members: Kathy Mercure, Aberdeen Area, Chair

Shuresh Shah, ES-Dallas
Jim Crawford, ES-Seattle
Doug Ott, Alaska Area
Gary Ball, California Area
Dennis Barber, Phoenix Area
Health Services Member

Send other nominations to Jose Cuzme via e-mail.

- (2) Update A/E Guide – **Action Item 02-C-007: Ken Harper distributed 2 handouts to HFAC members. Need comments by October 11, 2002. HFAC will discuss at a later date.**
- (3) Election of Area Representative (Vice: D. Ott) – **Action Item 02-C-008: Send nominations to Darrell LaRoche via e-mail with a cc to Jose Cuzme by September 30, 2002.**

E. ALTERNATES

- (1) Alternates for Paul Fardig and Kerry Gragg are Kevin Stover and Gary Ball, respectively.

F. NEXT MEETING: Conference Call November 6, 2002 at 1200 noon EDT